*Sample Resume for Visa Interviews*

**Name** (in pinyin and Chinese): Zhang Jun, 张君

**Gender**: Male

**Date and Place of Birth:** 01-JAN-1980

**Home Address**: 100 Jianguo Rd, Apartment 200, Yangzhou, Jiangsu, China 225000

**Business Address:** 200 Zhongshan East Rd #500, Yangzhou, Jiangsu, China 225000

**Home Phone:** 514-5555-5555

**Work Phone:** 514-8888-8888

**Mobile Phone:** 13900000000

**E-mail:** zhangjun@email.com.cn

**Education**

Shanghai Tongji University; Shanghai, China; September 2006 – July 2008

Master’s Degree, Drilling Engineering

 Thesis Topic: Sensitivity Analysis of Drilling Parameters Affecting Hydraulics in High Pressure Environments

 Research Focus: Petroleum Engineering, High Temperature, High Pressure Environment Drilling

Shanghai Tongji University; Shanghai, China; September 2002 – July 2006

Bachelor of Science, Mechanical Engineering

**Work Experience**

Field Engineer, SINOPEC Jiangsu Oilfield Company, December 2009 – Present

Yangzhou, Jiangsu, China

State Owned Enterprise, Major petroleum corporation whose business includes refining, oil and gas exploration, production of petrochemicals and chemical fertilizers, and pipeline construction

 Designs and conducts well testing services, including Surface Testing services, Drill-Stem Testing services, Slickline and Wireline services, downhole pressure gauge services and sampling services. Already designed and conducted more than 20 wells

 Participates in drilling, workover and well completion services

 Manages team of 12 Field Technicians and performed quality control measures

Field Technician, China National Petroleum Company, August 2008 – December 2009

Xinjiang Karamay Oil Field, Karamay, Xinjiang, China

State Owned Enterprise, Largest petroleum corporation in China whose business includes global oil and gas exploration as well as petrochemical production

 Constructed an oil and gas gathering station and downstream pipelines

 Oversaw safety measures and ensured appropriate standards were followed

**Awards and Group Memberships**

China National Petroleum Company Karamay Oil Field Technician of the Month, November 2009

Shanghai Tongji University Outstanding Thesis Award, July 2008

Society of Petroleum Engineering, Member 2007—Present

Shanghai Tongji University Debate Team Captain, 2004-2006

**Publications**

―Using Enhanced Drilling Techniques for Natural Gas Extraction in Northwest China,‖ *Journal of Petroleum Technology* 59, No. 12 (2007): 435-451.

With Zhang Junqian, ―Application of High Pressure Drilling Techniques in Saline Aquifers,‖ *International Journal of Petroleum Engineering* 43, No. 4 (2008): 212-226.

**Languages** Chinese (Mandarin) – Native Fluency; Chinese (Cantonese) – Advanced proficiency; English – Advanced proficiency

**Travel History**

United States (2006); Canada (2008, 2009); Thailand (2009); Hong Kong (2007, 2009)

**Travel Companions** Wang Jianguo, Field Technician, SINOPEC Jiangsu Oilfield Company, 01-FEB-1982 Zhou Xiaolong, Field Engineer, SINOPEC Jiangsu Oilfield Company, 01-MAR-1976